



Local Emergency Planning Committee
For New Castle County
P.O. Box 2998
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Phone (302) 395-3633
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David Irwin, Chairman
Tom Kovach, Vice Chairman
Jacob Morente, Vice Chairman

LEPC for NCC – January Meeting

Meeting Minutes

March 13, 2017

- I. Call to Order** Chairman Irwin called to order the March 13, 2017 meeting of the Local Emergency Planning Committee of New Castle County at 2:32 pm.

Chairman Irwin announced to the group the recent passing of Deputy Chief Dr. Kristina ‘Krissey’ Kreutzer. A moment of silence was observed. In tribute, Chairman Irwin read a memorial that’s posted on the Mill Creek Fire Company’s website. Services are on Saturday, March 25th, 2017. More information is available at <http://www.millcreekfireco.org/gallery/detail?id=26102>

- II. Introductions** Chairman Irwin started with introductions. Everyone went around the room introducing themselves and the company, community, citizen or agency they represented.

The following persons were present – (Sign In Roster Attached).

Voting Members: (25)

Jeff Backus – DuPont Stine Haskell Research
Bob Barrish – Community Representative
Kim Bennett – Formosa Plastics
Joseph Cuzza - Senator McDowell, III’s Office - Proxy
Bill Davis – EPCRA DNREC
Russ Davis - Honeywell
Mark Dolan – ARP DNREC / NCCIHMR Training
Dave Ennis – Past LEPC Chairman
Bob Fox – State Fire Marshal’s Office
Mike Gladle – University of Delaware
Babak Golgolab – Claymont Comm. Coalition/DRBA
Wayne Hopkins – DuPont Chestnut Run
David Irwin – Chairman LEPC NCC / SERC
Kevin Keating – DuPont Exp. Station - Proxy
Lynn Krueger – Duffield Associates
Rick Perkins – State Official, DHSS Public Health
Mark Lucy – Industry, Miller Environmental
Bill McCracken – Citizen / IT Comm.
Jacob Morente – LEPC NCC
Beth Neumane – Industry, Rogers Corp.

Joseph Rubin – Banking Industry, WSFS
Sharon Jefferson-Hawkins – American Red Cross
Al Stein – Citizen
Charles Stevenson – Sussex LEPC
John Verdi – BASF

Non-Voting Members: (11)

Rob Armstrong – Miller Environmental
Dave Baldinger – Chesapeake Utilities
Ken Cenci – ARP DNREC
Heather Hudson – DHSS Public Health
Denise Jenkins – DHSS DPC
Steve LoPresti – Lewes Environmental
Phillip Reynolds – Miller Environmental
Erich Schuller - DNREC
Edwin Shively – Hologic
Mike Nichols – Chesapeake Utilities
Holly Vigilante – DHSS DPC

- III. Welcome** Chairman Irwin welcomed everyone to the meeting and introduced the meeting host, Mr. Rob Armstrong from Miller Environmental. Mr. Armstrong on behalf of Miller Environmental thanked everyone for the opportunity to be a part of the LEPC community and serve the State of Delaware. Miller Environmental provided refreshments for the meeting.

IV. Agenda Approval Chairman Irwin asked for approval of the agenda. Motion to accept by Babak Golgolab, Seconded by Al Stein. Vote: All in Favor. Motion passed.

V. Approval of minutes from last meeting – January 9, 2017 Meeting minutes with sign-in roster, committee and staff reports were sent electronically to members. Chairman Irwin asked for any corrections; none were offered. Motion to accept as submitted by Babak Golgolab, Seconded by Beth Neumane. Vote: All in Favor. Motion passed.

VI. Committee Reports

a) Finance: Chairman Irwin reported expenditures since the January 9th, 2017 LEPC meeting.

Budget balance as of 3/13/17	\$46,214.20
Expenses:	
NCCIHMRA Training Support	\$ 465.09
<u>Staff Fees (November & December)</u>	<u>\$13,333.34</u>
Total Expenses	\$13,798.43

Budget Balance \$32,415.77

Chairman Irwin reported that the SERC Finance Committee approved an adjusted budget minus \$800 and \$5000 carryover from previous year.

b) IT: Bill McCracken read Information Technology Committee report. (attached)

c) DECON: No report

d) Training: Mark Dolan read Training Committee report. (attached)

e) Transportation: Al Stein read Transportation Committee report. (attached)

VII. EPCRA Report

Bill Davis from DNREC EPCRA provided the following:

- 2016 EPCRA 312 (Tier II) reporting concluded March 1st – first reminders to be emailed before 3/15

Reporting Status EPCRA 312 Reports submitted as of March 7th, 2017

RY2016 current	RY2015 – final	
2019	2112	State Total
702	724	Sussex
435	448	Kent
763	806	New Castle
119	134	Wilmington

- 201 More reports have been submitted for RY2016 verses RY2015 for this time last year.

VIII. SERC/DEMA Report

Avery Dalton provided the following report to Chairman Irwin

- HMEP current balance for this year as of February 22nd, \$22,500.00 out of \$114,975.00 (2016-2017)

IX. Staff Reports

- Jake Morente – read accomplishments since last meeting (report attached)
- Chairman Irwin – read accomplishments since last meeting (report attached)

X. Old Business

Workshop Chairman Dave Irwin provided an update on the 10th Annual State of Delaware 2017 Hazardous Materials Training Workshop. Registration is open and everyone is encouraged to log onto the site and sign up for classes as soon as possible – several courses were nearing their maximum allowable limit. Registration and workshop information can be found at <http://www.dema.delaware.gov/hazmat-workshop.shtml>

XI. New Business

- IAFC's Annual HazMat Teams Conference Sponsorship – David Irwin announced interest from Dave Anderson to attend this conference. Chairman Irwin answered any questions then asked for a motion to sponsor Mr. Anderson. Motion by Al Stein, Seconded by Mark Lucy. Vote: All in Favor. Motion passed.
- LEPC Reports
 - Sussex County - Chip Stevenson discussed January's chemical explosion with an injury at a Sussex County chemical facility. The incident worked as the system is designed and multiple agencies (Fire Company, Sussex EMS, 911 Center and OEM) worked well together. Mr. Stevenson wished NCC and those in attendance best wishes for tomorrows (Tuesday 3/14) nor'easter snow/ice storm.

XII. Presentation – Tim Kersetter, Terrorism Liaison Officer with the Delaware State Police provided an informative 50 minute presentation on Emerging Threats.

XIII. Any other Business

***Next Meeting – Monday, May 8th, 2017 2:30 pm – Delaware State Fire School – New Castle Division,
2311 MacArthur Drive New Castle, DE 19720***

Host: Honeywell

XIV. Adjournment – Motion to adjourn by Beth Neumane, Seconded by Babak Golgolab. Vote: All in Favor. Chairman Irwin adjourned meeting at 4:25 pm

Recorded and submitted, J. Morente

**LOCAL EMERGENCY PLANNING COMMITTEE
For NEW CASTLE COUNTY
SIGN IN SHEET**

HOST: Miller Environmental

LOCATION: Delaware State Fire School - New Castle Branch

DATE: March 13, 2017

Name	Representation	Signature
David Anderson	Community Rep.	
Jeff Backus	Industry	JEFF BACKUS
Bob Barrish	Community Rep.	Bob Barrish
Kim Bennett	Industry	Kim Bennett
Councilman John Cartier	Elected NCC Official	
Joseph Cochran	Local Government	
Avery Dalton	State Official	
Bill Davis	State Official	W.B.D.
Russ Davis	Industry	Russ Davis
Ron Dietrick	Industry	Ron Dietrick
Mark Dolan	State Official	Mark Dolan
David H. Ennis	Past Chairman	
Robert Fox	State	Robert Fox
Mike Gladle	Academia	Mike Gladle
Babak Golgolab	Community Rep.	Babak Golgolab
Mark Hanson	Industry	
Wayne Hopkins	Industry	Wayne Hopkins
David Irwin	Chairman	David Irwin
William Kelly	Industry	
Kierston Koory	Industry	STEVEN LOPRESTI
Tom Kovach	Vice-chairman	
Lynn Krueger	Industry	Lynn Krueger
Rick Perkins	State Official	Rick Perkins
Joseph Leonetti, Sr.	Hospital	
Capt. Mark Logemann	NCC EMS	
Mark Lucy	Industry	
Bill McCracken	Public	Bill McCracken
Sen. Harris McDowell, III	Elected State Senator	Sen. Harris McDowell, III (Joseph C. Wiza)
Jacob Morente	Vice Chairman of LEPC	Jacob E. Morente
Beth Neumane	Industry	Beth Neumane
Joseph Rubin	Banking Industry	Joseph A. Rubin

Sharon Jefferson - <i>Hawkins</i>	American Red Cross	<i>Sharon Jefferson - Hawkins</i>
Al Stein	Public	<i>Al Stein</i>
Charles Stevenson	Local Government	<i>Charles Stevenson</i>
John Verdi	Industry	<i>John Verdi</i>
Vimac Vijaykumar	Industry	
NON-VOTING MEMBERS: 21		
Name	Representation	Signature
Rob Armstrong	Industry	<i>Rob Armstrong</i>
David Bennett	Industry	
Jamie Bethard	State Government	
Todd Bretz	Industry	
Dave Carpenter, Jr.	Local Government	
Mark Castelow	Industry	
Ken Cenci	State Official	<i>Ken Cenci</i>
Matthew Chamberlain	State Government	
Patricia Civitella	Industry	
Jerry Conrad	Federal Government	
John Deemer	Industry	
Jill Drazek	Industry	
George Giles	Local Government	
William Hitchcock	Industry	
Heather Hudson	State Official	<i>Heather Hudson</i>
Tim Hulings	Government	
Vincent Jacono	Public Utilities	
Rob McPherson	Industry	
Robert Roop	Industry	
Erich Schuller	State Government	<i>Erich Schuller</i>
Dale Wray	Industry	
OTHER ATTENDEES		
Name	Representation	Signature
<i>Phil Reynolds</i>	<i>MEG</i>	<i>Phil Reynolds</i>
<i>Kevin Reahey</i>	<i>DUFONT</i>	<i>Kevin Reahey</i>
<i>Denise Jenkins</i>	<i>DHSS - DPC</i>	<i>Denise Jenkins</i>
<i>John Reynolds</i>	<i>DHSS - DPC</i>	<i>John Reynolds</i>
<i>Edwin Shively</i>	<i>Hologic</i>	<i>Edwin Shively</i>
<i>DAVE BALDINGGR</i>	<i>CINCAPGAKG UTILITIES</i>	<i>DAVE BALDINGGR</i>

IT Report March 2017

The following is an update on the Rollout of Tier II Manager to the fire service.

- The software is capable of assignments as needed.
- The Fire Companies have responded to the Letter asking them to designate two members to have access to Tier II Manager. To date, all 21 companies in New Castle County, 16 of 19 in Kent County, and 19 of 21 In Sussex County have replied.
- Vincent Miller (DSFS) has prepared a draft Tutorial for Tier II Manager in the form of a Power Point presentation. Once the draft is approved, a voiceover will be made to the Power Point.
- As of March 1st, the end of the reporting year, 2128 facilities reported to DNREC.



Monday, March 13th, 2017

NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE

NCCIHMRA TRAINING COMMITTEE REPORT TO LEPC FOR NCC

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session between the January 9th, 2017 and the March 13th, 2017 LEPC for NCC meetings.

Training Session I was the "Emerging Threat Stream and Trends" and "Improvised Explosive Materials and Devices and Homemade Explosives Awareness" training class, which was conducted by Delaware State Police Explosive Ordnance Disposal Team Commander Sergeant Christopher Ennis and DSP-DIAC Terrorism Liaison Officer Detective Tim Kerstetter at Elsmere Fire Station 16 on Tuesday, February 21st and repeated on Thursday, February 23rd, 05:30 pm – 09:00 pm (3.5 hours). Forty-one (41) hazardous materials first responders attended. In addition, annual Draeger SCBA respirator fit testing was conducted concurrently by the Delaware State Fire School at Elsmere during the two evenings of Training Session I.

The NCCIHMRA Training Committee has the following 2017 training sessions scheduled:

(1) "Hazardous Materials Technician - Trench and Structural Collapse Awareness", instructed by Robert Murray, retired Baltimore County Fire Department Advanced Tactical Rescue Team Leader and past leader of Pennsylvania Task Force One (PA TF-1) Urban Search and Rescue Team, from 5:30 pm to 9:00 pm (3.5 hours) Tuesday, March 21st and repeated Thursday, March 23rd at Elsmere Fire Station 16.

(2) Tenth Annual State of Delaware Emergency Response Hazardous Materials Training Workshop held on Friday, April 7th and Saturday, April 8th at Delaware State Fire School, Dover.

(3) "Radiation Assessment & Mitigation – Concepts of Radiological Response", instructed by Cheryl Weaver-Docimo of RadResponse, from 8:00 am to 4:30 pm Friday, May 5th and repeated Saturday, May 6th at DNREC Lukens Drive New Castle Site.

(4) “Propane Flaring Evolutions”, led by the DNREC Emergency Response Team, scheduled from 5:30 pm to 8:30 pm Tuesday evening, August 15th and repeated Thursday evening, August 17th, at Delaware State Fire School, New Castle.

(5) “Confidence in the Hot Zone” Workshop, instructed by Dave Wolfe and Michael Moore of Safe Transportation Training Specialists (STTS), from 8:00 am to 4:30 pm Friday, September 8th and repeated Saturday, September 9th at Elsmere Fire Station 16.

(6) “Rapid Intervention Team for the Hazmat Response Team Field Exercise”, led by Darryl Meade of DuPont, tentatively scheduled for a Wednesday evening during August.

(7) Sixteenth Annual NCCIHMR Planning and Training Meeting on Wednesday, November 8th from 5:30 pm to 9:00 pm at Elsmere Fire Company Station 16.

Submitted by:
Mark Dolan
NCCIHMR Training Committee

Transportation Committee March 2017

The National Transportation Safety Board determined that a broken axle set off a series of actions that resulted in an accident in which about 476,000 gallons of crude oil spilled and ignited near Casselton, North Dakota On Dec. 30 2013. The oil spilled from 18 of 20 derailed DOT - 111 tank cars. The oil then formed pools that caught fire. Other derailed tank cars eventually ruptured as the heat from the fire weakened the tank steel and increase the internal pressure until the oil ‘s vapor erupted in violent fireballs.

The NTSB found that the chain of events for the accident began when a train carrying grain derailed because of a broken axle on one of its cars. The NTSB investigators found a void in the middle of the axle which was used previously on another train car.

The second train on an adjacent track, carrying crude oil, was unable to stop in time before colliding with the derailed cars of the grain train.

There were no fatalities or serious injuries resulting from the accident, but nearly 15,000 people were evacuated from nearby homes . The accident could have been much worse had it not occurred about a mile outside of town.

On Friday, March 10 of a Union Pacific train derailed while crossing a bridge over Jack Creek in Gracetringer Iowa. The train consisted of three locomotives and 101 tank cars,90 of which were DOT 111 and were carrying ethanol. 20 of those cars derailed and 15 were on fire. The fire was expected to burn itself on Saturday.

Local Emergency Planning Committee for New Castle County
Vice-Chairman Activity Report – Jacob Morente

March 13th, 2017

SERC & Tier II:

1/10/2016	Delivered SERC IT Committee letter to County Fire Chief's requesting individual contacts for Tier II Manager Access.
1/2017	Maintained a spreadsheet with NCC Fire Co Tier II Manager Access contact information.
2/2017	Follow-up with remaining NCC Fire Chief's, gathering Tier II Manager Contact
3/8/2017	Attended quarterly SERC meeting at D.S.F.S. in Dover
3/9/2017	Attended Sussex County's LEPC meeting in Georgetown.

Site Assessment & Plan Reviews: (1 visit conducted) Report completed and mailed

3/6/2017	Croda	(New Castle)	3 suggestions/considerations
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Outreach:

1/23/2017	Distributed LEPC's Resident Awareness & Emergency Preparedness Guide (250 brochures) to Wilmington University's DuPont Highway campus.
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Fire Service Liaison:

2/2/2017	Attended NCC Fire Chief's Association meeting at Minquadale Fire Company
2/22/2017	Email distribution to NCC Fire Chief's April's Hazmat Workshop registration packet materials
3/2/2017	Attended NCC Fire Chief's Assoc. meeting at Minquas Fire Company (Newport)
Misc. Emails	Sent to County Fire Chiefs inviting them to accompany my Site Visits and Emergency Plan Reviews at facilities within their fire district.

NCCIHMRA & Training:

1/10/2017	Participated in meeting #5 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.
2/2/2017	Participated in meeting #6 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.
2/21/2017	Provided dinner and participated in NCCIHMRA's Training Session #1 – Emerging Threat Stream and Trends, Improvised Explosive Materials and Devices, and Homemade Explosives Awareness and Annual Draeger SCBA Facepiece Fit Testing held at Elsmere Fire Company, Station 16
3/3/2017	Participated in meeting #7 for 2017 (10 th Annual) State of Delaware Hazmat Training Workshop held at Mill Creek Fire Company. Record and distributed meeting minutes.

David Irwin
Activity Report – Items Accomplished
January 10, 2017 – March 13, 2017

SERC Activities:

- Represented the LEPC at the March 8th SERC meeting
- Represented the LEPC at a SERC Planning & Training Committee meeting (2/16)
- Chaired the three 10th Annual HazMat Training Workshop Planning Committee meetings (1/10, 2/2, 3/2)
- Prepared and submitted in a timely manner the LEPC Quarterly Performance Report
- Prepared and submitted in a timely manner the SERC Information & Technology Performance Report
- Developed and submitted in a timely manner the LEPC approved draft FY 2018 budget to the SERC Finance Committee
- Developed and submitted in a timely manner the LEPC approved draft FY 2018 Work Plan to the SERC Finance Committee
- Developed and submitted in a timely manner the 2017 LEPC Performance Review for calendar year 2016 to the SERC Finance Committee

Emergency Response Plan Reviews and Facility Visits:

- No activity this period

Exercise Status:

- Reviewed and commented on the City of Wilmington and New Castle County Water Incident TTX draft situation manual (3/11)

NCCIHMR:

- Administered the “Emerging Threat Stream and Trends” and “Improvised Explosive Materials and Devices and Homemade Explosives Awareness session on February 23rd
- Secured signed contracts from three service providers for approved HMEP grant 2017 training evolutions and forwarded to DEMA to initiate required purchase orders

Outreach Initiatives:

- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Committee meeting (2/15)
- Represented LEPC at the US Coast Guard Sector Delaware Bay Area Cyber Subcommittee meeting (3/7)
- Represented the LEPC for NCC at five (5) LEPC meetings, Kent (1/10), Sussex (1/12, 3/9) and Wilmington (1/13, 3/10)
- Represented the LEPC at two (2) Delaware City Refining CAP meetings, (1/10, 2/14)

- Represented the LEPC at the January 12th DC CAER meeting
- Represented the LEPC at the February 14th NCC Public Safety Committee meeting

Additional Activities:

- Developed and launched 10th Annual HazMat Training Workshop registration (2/7)
- Developed the draft 10th Annual HazMat Training Workshop Committee members document
- Developed the draft 10th Annual HazMat Training Workshop dinner program document
- Served as a technical resource to one company and three members of the public
- Documented one Hazardous Material reportable release report in accordance with EPA regulations